

SATISFACTORY ACADEMIC PROGRESS POLICY FOR FINANCIAL AID STUDENTS

One of the requirements of eligibility for Federal Student Financial Aid is a student must maintain Satisfactory Academic Progress (SAP) and be in good academic standing. At the end of each semester, CPU will measure the student's performance according to the Satisfactory Academic Progress Policy. All attempted coursework is included in calculations involving Satisfactory Academic Progress for financial aid eligibility. Those who fail to make satisfactory progress will be given one semester of financial aid warning for Federal Student Financial Aid.

1. Financial aid warning

CPU will notify students in writing for failing to make satisfactory academic progress and place the students on financial aid warning at the end of each semester. Warning status lasts only one semester, during which the student may continue to receive Federal Student Financial Aid. Students who fail to make satisfactory progress after the warning period lose their aid eligibility unless they successfully appeal and are placed on probation.

2. Financial Aid Appeal

When a student loses Federal Student Financial Aid eligibility because he failed to make satisfactory progress, he may appeal that result on the basis of, his injury or illness, the death of a relative or other special circumstance. His appeal must explain why he failed to make satisfactory progress and what has changed in his situation that will allow him to make satisfactory progress at the next evaluation.

SAP appeals must be submitted by the first Friday of classes of each semester.

Per Federal financial aid regulations, appeals are not automatically accepted and may be denied based on failure to maintain Satisfactory Academic Progress standards set forth at the CPU.

SAP appeals will be reviewed by the Academic Committee and will be notified by e-mail if the appeal is accepted or denied.

Up to three appeals may be accepted.

If the student is meeting the requirements of the academic plan, the student is eligible to receive Title IV aid as long as the student continues to meet those requirements and is reviewed according to the requirements specified in the plan.

3. Financial Aid Probation

If based on the appeal CPU determines that the student should be able to meet the SAP standards by the end of subsequent semester, students will be placed on financial aid satisfactory progress probation.

Students are eligible for financial aid while on probation and this probation status lasts only one semester.

If SAP probationary requirements are not met within the probation term, the student will again become ineligible for financial aid and may need to file another SAP appeal.

If based on the appeal CPU determines that the student will require more than one semester to meet progress standards, CPU may place him on probation and develop an academic plan for him. CPU will review the students' progress at the end of each semester as is required of a student on probation status, to determine if the student is meeting the requirements of the academic plan. If the student is meeting the requirements of the academic plan, the student is eligible to receive Title IV aid as long as the student continues to meet those requirements and is reviewed according to the requirements specified in the plan.

4. Regaining Eligibility

Students who are not meeting SAP requirements for GPA or pace may regain eligibility on their own without submitting an appeal by attending and achieving overall SAP requirements without

the assistance of federal financial aid. Students who are not meeting SAP requirements are checked each semester and are made eligible for federal aid if they are now meeting overall SAP requirements.

The same process applies to students who have submitted a SAP appeal that has been denied, they can attend without the use of federal financial aid. Students who have been denied a SAP appeal can re-appeal after one semester without federal aid. These students are monitored each semester and are made eligible for federal aid if they are now meeting overall SAP requirements.